

**NANDHA ENGINEERING COLLEGE (AUTONOMOUS), ERODE – 52**  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

**PROCEDURE TO BE FOLLOWED FOR REVALUATION / RETOTALLING OF END**  
**SEMESTER EXAMINATIONS ANSWER SCRIPTS**

1. After obtaining the Photocopy of answer script the student can verify for any discrepancy like total mistake and omission in the valuation of the answer script.
2. If any discrepancy is noticed, the same may be brought to the notice of the Controller of examinations for remedial action.
3. The valuation in photocopy of the answer script can be verified by the subject expert and if the expert is convinced that the script deserves higher marks than awarded, he/she can recommend for applying revaluation.
4. After obtaining the recommendation the student can apply for the revaluation of the answer script by submitting the prescribed application form. The form can be downloaded from website.
5. Web portal will be enabled for paying the fees of Rs.250/- per script.

**CONTROLLER OF EXAMINATIONS**